

INFORMATION ON THE PROCESSING OF PERSONAL DATA OF CHOIR MEMBERS

This disclosure concerns personal data that will be processed in compliance with current legislation on the protection of Personal Data and, in any case, with the principles of confidentiality which inspire the activity of the Guido D'Arezzo Foundation (hereinafter "Foundation") and intends to describe its management methods, in the context of the processing of personal data of the enrollees in the choir course.

This information is provided pursuant to Legislative Decree. 196/2003 and following amendments and additions made by art. 13 and 14 of EU Regulation 2016/679 of 27 April 2016 and by Legislative Decree 101 of 10 August 2018.

By Processing of Personal Data we mean any operation or set of operations, performed with or without the aid of automated processes and applied to personal data or sets of personal data, such as the collection, registration, organization, structuring, conservation, adaptation or modification, extraction, consultation, use, communication by transmission, diffusion or any other form of making available, comparison or interconnection, limitation, cancellation or destruction. It is necessary to specify that, in the event that the subject whose data is processed is under 18 years of age or does not possess the ability to understand and/or act, such processing is lawful only if and to the extent that there is consent given or authorized by the person responsible for parental responsibility, guardian or support administrator for whom the identifying data is acquired; for the use of images and videos for communication and/or dissemination purposes, consent will be expressed by both parents (guardian or support administrator). (Use the dedicated form in case.)

OWNER OF THE TREATMENT

The Controller of your data is the Guido D'Arezzo Foundation with registered office in Corso Italia, 102 – 52100 Arezzo (AR). Any request relating to personal data processed by the Guido D'Arezzo Foundation may be sent to the email address amministrazione@fondazioneguidodarezzo.com

CATEGORIES OF PERSONAL DATA PROCESSED

The Foundation will process the following Personal Data provided by those enrolled in the choir course:

- Personal and Identification Data (including name, surname, date of birth, gender), tax code
- Contact Data (including telephone, email, address)
- Personal Bank Data (including IBAN code)
- Data relating to photographs, images and video recording

PURPOSE OF THE TREATMENT

The Personal Data you have made available to the Foundation may be used for the following purposes:

a) Administrative and Accounting Management – legal basis pursuant to article 6 paragraph 1 f) and b) to the purposes indicated in the previous paragraph. "Purpose of the Processing". Your personal data may also be communicated to suppliers, contractors, banks and/or insurance companies or other subjects and/or entities that are responsible for the following aspects:

- Institutional activities
- External Collaboration
- Maintenance and development of the network and IT infrastructure
- Consulting
- Processing and compliances: administrative, accounting and tax
- Legal

The complete list of the Foundation's Personal Data Processing Managers is available upon request (see contact details).

DURATION OF THE TREATMENT

Regarding the "Purposes of the Processing" of this information, your Personal Data will be processed only for the time necessary or corresponding to the duration of the processing itself.

DATA RETENTION

Data retention is carried out according to the following criteria:

- For the purposes referred to in letter a) of this information, they will be kept for a period of 10 years subsequent to the interruption of the relationship, unless the need arises for further conservation, to allow the Foundation for the defense of one's rights;
- For the purposes referred to in letter b) of this information, storage takes place for 5 years from creation;
- For the purposes referred to in letters c), d) of this information, storage takes place for the entire time of maintenance of the material on the website/platform or until consent is revoked. It becomes necessary. It is necessary to specify that, from the date of publication, the images/videos may be replicated;

RIGHTS OF THE PARTY CONCERNED

Pursuant to art. 7, 15-22 and 77 of EU Regulation 2016/679 the party concerned has the right to:

- Revoke the previously given consent, without prejudice to the lawfulness of the treatment based on the consent before revocation (for the purposes in points c), d), e))
- Get access to all your personal data held by the Foundation
- Obtain access to all information contained in this document
- Obtain the right to rectification, integration, cancellation of personal data (right to be forgotten) or limitation of processing of personal data.
- Obtain the right to data portability
- Right of objection
- Right to file a complaint with a supervisory authority (Privacy Guarantor)

To exercise these rights, described above, please contact the designated figures using the contacts listed in this statement; a suitable response will be provided to this request according to the timing established by the GDPR.

This information was written on 6 October 2021

